

## Single Member Cabinet Decision

Executive  
Forward Plan  
Reference**E3109****A reduction in ceremony fees in the Russell Room in the Guildhall, an introduction of a new dual ceremony, and an increase to Approved Premises ceremony fees.**

<b>Decision maker/s</b>	Cllr Karen Warrington, Cabinet Member for Transformation and Customer Services
<b>The Issue</b>	<p>An alternative to the ceremony for 4 people in the statutory register office is required by couples wishing to have a simple ceremony with up to 6 people on one of our ceremony rooms. This simple ceremony will be provided in the Russell Room as an alternative ceremony. Currently dual combination ceremonies are offered in many districts and can include alternative traditions and vows that cannot be currently included in the legal ceremony. Couples will have the option to choose this dual combination ceremony of a legal ceremony followed by a non-legal ceremony of their choosing.</p> <p>The approved venue ceremony fees have not increased since 2015 and other ceremony fees have not increased since 2016. The increase of the approved venue ceremony fees are in line with the increased costs. The increase of all ceremony fees year on year will be made in line with market forces from 2020-2021 onwards. The fees for out of hour's ceremonies before 8:30am and after 5pm will be re-instated in line with market forces.</p>
<b>Decision Date</b>	On or after 12 <sup>th</sup> January 2019
<b>The decision</b>	The Cabinet Member agrees that a new simple ceremony in the Russell Room is introduced Tuesday and Wednesday mornings for up to 6 people at lower fee of £130.00, that a dual combination ceremony is introduced at the stated fees, that the out of hours ceremony fees are re-instated, that there is an increase to approved venues fees for 2019-2020 and that there will be a year on year increase to ceremony fees in line with market forces from 2020-2021.
<b>Rationale for decision</b>	As in the report
<b>Financial and budget implications</b>	There will be an expected increase in income for the new dual combination ceremonies provided; fee increases will be in line with market forces.
<b>Issues considered (these are covered in more detail in the report)</b>	Customer Focus; Sustainability; Equality (age, race, disability, religion/belief, gender, sexual orientation).

<b>Consultation undertaken</b>	Cabinet Member for Transformation and Customer Services Director of Legal and Democratic Services; Section 151 Finance Officer; and Monitoring Officer
<b>How consultation was carried out</b>	Consideration and approval of the report
<b>Other options considered</b>	None
<b>Declaration of interest by Cabinet Member(s) for decision, including any dispensation granted:</b>	None
<b>Any conflict of interest declared by anyone who is consulted by a Member taking the decision:</b>	None

<b>Signatures of Decision Makers</b>	
<b>Date of Signature</b>	
<b>Subject to Call-in until 5 Working days have elapsed following publication of the decision</b>	